



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Despatch date: Thursday 15th February 2024.

You are summoned to attend a meeting of the
Services Committee on
Wednesday 21ST February at 7pm
At The Guildhall, Mill Street, Ludlow.

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- 'No Mow May' campaign 2024
- Henley Road cemetery – Community Volunteers
- Storage improvements
- Planting of new trees
- Ludlow Mayfair Commemorative Bench

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chair of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.
For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive and note apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 10th January 2024.

8. **ITEMS TO ACTION**

To consider the items to action sheet from Wednesday 10th January 2024.



ITEM	Attachment
<p>9. <u>'NO MOW MAY' CAMPAIGN 2024</u> To approve the suggested areas to be included as part of the 2024 campaign.</p>	1
<p>10. <u>LUDLOW MUSEUM AT THE BUTTERCROSS UPDATE</u> a) To consider information from Friends of Ludlow Museum report and meeting minutes. b) To note that the Museum's accreditation renewal is to be submitted by 1st August 2024.</p>	2
<p>11. <u>HENLEY ROAD CEMETERY COMMUNITY VOLUNTEERS</u> To approve the introduction of Henley Road Helpers, and allow staff to implement the scheme to start in April 2024.</p>	3
<p>12. <u>LUDLOW MARKET</u> a) To consider the update provided by the Market Manager. b) To note the information from NABMA. c) To consider a report with options to support the market traders during low season.</p>	4
<p>13. <u>LUDLOW MAY FAIR COMMEMORATIVE BENCH</u> To consider a request from the organisers of the May fair</p>	5
<p>14. <u>PUBLIC EXERCISE EQUIPMENT</u> To note the information regarding exercise type equipment as a refurbishment option for future consideration.</p>	6
<p>15. <u>STORAGE IMPROVEMENTS</u> To note the storage area to be cleared and the budgetary savings incurred.</p>	7
<p>16. <u>UPDATED INFORMATION AT LUDLOW TOWN COUNCIL SITES</u> To approve the introduction of laminated signage displaying What 3 Words location references.</p>	8
<p>17. <u>PLANTING OF NEW TREES</u> a) To note the arrangements for the oak tree to be planted at Sidney Road town green. b) To consider the suggested locations for trees already purchased. c) To acknowledge the availability of grants.</p>	9
<p>18. <u>CCTV – BULL RING / TOWER STREET</u> To consider the report detailing the request from the owner of 1 Tower Street.</p>	10



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| <p>19. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u>
 The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> | <p>No papers</p> |
| <p>20. <u>UPDATE – PONTOON AT LINNEY RIVERSIDE PARK</u>
 To consider the quotation for works.</p> | <p>11</p> |
| <p>21. <u>HENLEY ROAD CEMETERY PATHS</u>
 To consider quotes for resurfacing paths which are a health and safety issue.</p> | <p>12</p> |
| <p>22. <u>MEMORIAL BENCH FOR CASTLE GARDENS</u>
 To approve the location for a new memorial bench in Castle Gardens.</p> | <p>13</p> |

M e m b e r s h i p

Councillors B. Waite (Chair), Garner, Gill, Ginger, Hall, Jones (Vice Chair), Parry, Tapley, and S Waite.

Notes

The next Services Committee meeting will be held on Wednesday 10th April 2024.